ONTARIO

Court File Number

.....

(Name of court)

at .....

Court office address

Form 13A: Certificate of Financial Disclosure

Applicant(s)
Full legal name:
Address:
Phone & fax:
Email:

Applicant(s) Lawyer
Full legal name:
Address:
Phone & fax:
Email:

Respondent(s)
Full legal name:
Address:
Phone & fax:
Email:

Respondent(s) Lawyer
Full legal name:
Address:
Phone & fax
Email:

This form is filed by:

☐ applicant ☐ respondent

TO THE PARTIES

You must provide complete financial disclosure to the other parties in your case. A list of the documents you must provide to the other party is set out in Rule 13 of the Family Law Rules. You must list in this form all of the documents that you are providing to the other party in support of the information set out in your financial statement and update it each time additional documents are provided to the other party.

Once you have completed this form,

- if your case includes support with or without special expenses but does not include a claim under Part I of the Family Law Act (Family Property), you must:
  - collect all required documentation.
  - prepare this certificate.
  - serve this certificate with attached documentation on the other party with your completed Financial Statement.
- if your case includes a claim under Part I of the *Family Law Act* (Family Property) with or without a claim for support, you must:
  - collect all required documentation.
  - prepare this certificate.
  - serve this certificate with attached documentation on the other party within 30 days of the day that your Financial Statement was due to be served.

If all of your documents are not available within these timeframes, when the additional documents are provided to the other party, you should also update this certificate and provide it to the other party.

If you do not provide financial disclosure as required, a court may make an order against you.

You must file a copy of your most up to date certificate with the court. The documentation is not filed with the court. If you are the applicant or moving party in your case, you must file this certificate seven days before the case conference. If you are the respondent, you must serve it four days before the case conference.

If you have served any additional or updated financial disclosure before the settlement conference, you must prepare, serve and file an updated Certificate of Financial Disclosure.

Document Number	Document Description	Date of Document *(yyyy/mm/dd)*	Date the Document was Provided to the Other Party (*yyyy/mm/dd)*
Part A: Sources of Income			
Personal Income Tax Returns			
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Notices of Assessment and Reassessment			
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Employment Income			
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Self-Employment Income			
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Partnership Income and Interests in a Partnership			
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Document Number	Document Description	Date of Document *(yyyy/mm/dd)*	Date the Document was Provided to the Other Party (*yyyy/mm/dd)*
Income from a Privately Held Corporation			
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Beneficial Income from, and Interest in, a Trust			
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Income from Employment Insurance or Social Assistance			
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Pensions and Annuities			
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Income from Spousal Support			
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Document Number	Document Description	Date of Document *(yyyy/mm/dd)*	Date the Document was Provided to the Other Party *(yyyy/mm/dd)*
Tax Benefits or Rebates			
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Investment and Interest Income			
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Rental Income			
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Other Income			
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Part B: Special and Extraordinary Expenses			
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Document Number	Document Description	Date of Document *(yyyy/mm/dd)*	Date the Document was Provided to the Other Party *(yyyy/mm/dd)*
Part C: Claim for Equalization of Net Family Property			
Assets and Liabilities at Valuation Date			
Real Estate			
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Savings and Investments			
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Pensions			
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Life Insurance Policies			
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Interest in a Sole Proprietorship			
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Document Number	Document Description	Date of Document *(yyyy/mm/dd)*	Date the Document was Provided to the Other Party *(yyyy/mm/dd)*
Interest in a Partnership			
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Interest in a Publicly Held Corporation			
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Interest in a Privately Held Corporation			
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Trust Interests			
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Property I own which does not belong in any of the other categories			
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Document Number	Document Description	Date of Document *(yyyy/mm/dd)*	Date the Document was Provided to the Other Party *(yyyy/mm/dd)*
Liabilities			
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Assets and Liabilities at Marriage Date			
Assets			
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Liabilities			
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Excluded Property			
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I am the Applicant/Respondent in this case. I certify that I have provided the opposing party with all of the documents that I have identified in this checklist.

Certified at ..... on .....
(City) *(Date)*

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(Signature of Party)